

**Joint Report of the Presiding Member, Monitoring Officer and
Head of Democratic Services**

Council - 22 June 2017

AMENDMENTS TO THE COUNCIL CONSTITUTION

Purpose:	To make amendments in order to simplify, improve and / or add to the Council Constitution.
Policy Framework:	None.
Consultation:	Access to Services, Finance, Legal
Recommendation(s):	It is recommended that: 1) The 5 x Policy Development and Delivery Committees be renamed as outlined in Paragraph 4 of the report; 2) The changes to the Council Constitution as outlined in Paragraph 5 of the report together with any further consequential changes be adopted.
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1. Introduction

1.1 In compliance with the Local Government Act 2000, the City and County of Swansea has adopted a Council Constitution. A number of issues have arisen since adoption and in order to maintain the aims, principles and procedures set out in Articles 1 and 15 of the Council Constitution, it is proposed that the amendments set out below should be made to the Constitution.

2. Delegated Minor Corrections to the Council Constitution

2.1 There are no delegated minor corrections to the Council Constitution.

3. Amendments to the Council Constitution

3.1 This report outlines a suggested amendment to the Council Constitution. The amendments are within the following area of the Council Constitution:

a) Part 3 - Responsibility for Functions – Terms of Reference.

3.2 The new Committees shall endeavour to allow Councillors to participate in Corporate Policy development. A report detailing the Councils Corporate Priorities shall be presented to Council for adoption in July 2017. A number of these priorities will form part of the work plans of the five PDDC's. The PDDC's will be supported by the Corporate Policy Development and Delivery Unit.

4. Committee Name Change & Committee Chairs and Vice Chairs

4.1 Five Policy Development and Delivery Committees (1-5) were created at the Annual Meeting of Council on 25 May 2017. It is proposed that these five Committees be renamed as outlined below.

4.2 Following the Annual Meeting of Council on 25 May 2017, the 5 x Policy Development & Delivery Committees met and elected a Chair and Vice Chair to each of the five Committees. Those Chairs and Vice Chairs transfer to the Committees as outlined below.

Original Name	Proposed Name	Chair (Cllr)	Vice Chair (Cllr)
PD&DC 1	Education & Skills PD&DC	R V Smith	F M Gordon
PD&DC 2	Economy & Infrastructure PD&DC	V M Evans	N J Davies
PD&DC 3	Transformation & Future Council PD&DC	E T Kirchner	C R Evans
PD&DC 4	Safeguarding PD&DC	C R Doyle	E J King
PD&DC 5	Poverty Reduction PD&DC	P B Smith	A Pugh

5. Part 3 - Responsibility for Functions - Terms of Reference – Policy Development & Delivery Committees x 5

5.1 The Annual Meeting of Council at its meeting on 25 May 2017 resolved to adopt the terms of reference of the 5 x Policy Development and Delivery Committees as follows:

“Terms of Reference

- 1) To drive the development of the Council’s main Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role.”

5.2 It is proposed to amend the terms of reference of these Committees in order to better reflect their workload and to provide clarity as to their function. The proposed terms of reference are as follows:

5.2.1 Economy & Infrastructure Policy Development and Delivery Committee

- 1) To drive the development of the Council's Economy and Infrastructure Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

5.2.2 Education & Skills Policy Development and Delivery Committee

- 1) To drive the development of the Council's Education and Skills Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

5.2.3 Poverty Reduction Policy Development and Delivery Committee

- 1) To drive the development of the Council's Poverty Reduction Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

5.2.4 Safeguarding Policy Development and Delivery Committee

- 1) To drive the development of the Council's Safeguarding Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

5.2.5 Transformation & Future Council Policy Development and Delivery Committee

- 1) To drive the development of the Council's Transformation and Future Council Corporate Policies for consideration and adoption by Cabinet and or Council as appropriate.

Note: PD&D Committees may co-opt others on to the Committee either for a topic or for a term if the Committee consider that will assist their role."

6. Equality and Engagement Implications

- 6.1 An Equality Impact Assessment (EIA) screening process took place prior to the consultation period. The outcome indicated that it was low priority and a full report was not required.

7. Financial Implications

- 7.1 There are no financial impacts associated with this report.

8. Legal Implications

- 8.1 There are no legal implications associated with this report other than those identified within it.
- 8.2 The amended version of the Council Constitution will be available at www.swansea.gov.uk/constitution

Background Papers: None

Appendices: None.